



## **Request for City Council Committee Action from the Department of Public Works**

**Date:** June 18, 2013

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Referral to:** Honorable Betsy Hodges, Chair Ways and Means/Budget Committee

**Subject:** **Contract Amendment - City of Hilltop, for Water Meter Ownership**

**Recommendation:**

Authorize proper city officers to amend contract C-26849 with the City of Hilltop for the purpose of changing the ownership of the water meter.

**Previous Directives:**

- July 1, 2009 – Approval of authority to enter into a twenty-year contract, for the sale of water to the City of Hilltop.

**Department Information:**

Prepared by: Bernie Bullert

Approved by: \_\_\_\_\_

Steven A. Kotke, P.E., Director of Public Works

Presenters in Committee: Bernie Bullert

**Reviews** NA

**Financial Impact**

- No financial impact

**Community Impact** NA

**Supporting Information**

Purpose of Amendment

The City of Hilltop has agreed to amend its water contract with Minneapolis. The amendment proposes that Minneapolis become the owner of the existing meter used to provide water to Hilltop but not Hilltop's retail metering equipment or manholes. Staff believes it is in our best interest to own all our meters so we can test them on our own schedule to assure accuracy as meter accuracy is very important to our revenue stream.

This meter costs about \$3,000.00 and is tested bi-annually at a cost of approximately \$250.00 per test. Replacement is not expected to be necessary for 25 to 30 years. The minimal maintenance and testing costs associated with taking on ownership of this meter is offset by the reliability that ownership will provide.